



P.RAMI REDDY MEMORIAL COLLEGE OF PHARMACY

(Sponsored by Sree Saraswathi Educational Society)

Approved by AICTE & PCI, New Delhi, Recognised by Govt. of A.P. Affiliated to JNTUA, Ananthapuramu
Recognised U/S 2(f) & 12 (B) of UGC Act, 1956

Ref No: PRRMCP/IQAC/2021-2022/002

Date: 01.02.2022

CIRCULAR

This is to inform to all teaching and non-teaching faculty members and other IQAC members, IQAC meeting will be held on 07.02.2022 (Monday) at 04:00 PM at Principal chamber, PRRMCP, Prkruthi Nagar, Kadapa, YSR District with the following agenda.

Agenda:

1. To discuss about the framing of vision and mission, objectives, strategies, functions and benefits of IQAC and also about the role of IQAC co-ordinator.
2. To discuss about the role of IQAC co-ordinator.
3. To discuss about the GPAT classes for B.Pharmacy final year students.
4. To discuss about the placements for A.Y. 2021-22.
5. To review the academic and other important activities in the colleges.
6. To review on student examinations and results.
7. Any other discussion with the permission of chairperson.

Copy To:

1. The Chairman, SES.
2. The Secretary, SES.
3. The Correspondent, SES.
4. The All IQAC members.
5. All Teaching and Non-teaching faculty.

S. S. Chandra
PRINCIPAL 01/02/22
PRINCIPAL
P. Rami Reddy Memorial College of Pharmacy
KADAPA - 516 003. A.P. India.

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MINUTES OF MEETING

The convener welcomed all the IQAC members, PRRMCP. The IQAC coordinator kept the agenda points before the members to discuss.

Item No. 1.

To discuss about the framing of vision and mission, objectives, strategies, functions and benefits of IQAC and also about the role of IQAC co-ordinator.

Resolution:

It is resolved and approved by all the members for framing of vision and mission, objectives, strategies, functions and benefits of IQAC and the role of IQAC coordinator as per the regulations and to follow the same.

Item No. 2.

To discuss about the GPAT classes for B.Pharmacy final year students.

Resolution:

It is resolved and approved by all the members to conduct the GPAT classes by subject experts.

Item No. 3.

To discuss about the placements for A.Y. 2021-22.

Resolution:

It is resolved that all the members instructed the placement cell to conduct more placements by more companies.

Item No. 4.

To review the academic and other important activities in the colleges.

Resolution:

It is resolved that all the members discussed about the academic activities such as academic calendars, subject allotment and time tables and accepted unanimously.

Also discussed about the activities such as Faculty development programmes, certificate programmes etc., and instructed the respective members to conduct as per schedule.

Item No. 5.

To review on student examinations and results.

Resolution:

All the members discussed about the examinations and results and resolved to identify the slow learners and measures to be taken for improving the pass percentage.

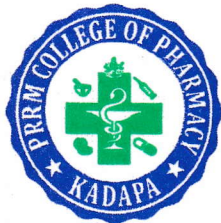
Chairman announced the conclusion of the meeting and finally ended with the vote of thanks by the Coordinator, IQAC.

R. Manohar
IQAC COORDINATOR
IQAC

PRRM College of Pharmacy
KADAPA-516003, A.P. India.

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Members attended for the IQAC meeting held on 07.02.2022 (Monday) at 04:00 PM at Principal chamber, PRRMCP, Prakruthi Nagar, Kadapa, YSR District.

S. No.	Name	Designation	Signature
01	Dr. S. Nelson Kumar	Principal & Chairperson	<i>S. Nelson Kumar</i>
02	Dr. P. Gowtham Kumar Reddy	Treasurer (Management), SES.	<i>P. Gowtham</i>
03	Dr. B. Narasimha Rao	Member, HOD - Dept. of Pharmaceutics	<i>B. Narasimha Rao</i>
04	Dr. D. Vasavi Devi	Member, Assoc. Professor, Dept. of Pharmaceutical Analysis	<i>D. Vasavi Devi</i>
05	Mrs. J. Sumalatha	Member, Assoc. Professor, Dept. of Pharmaceutical Chemistry	<i>Sumalatha</i>
06	Mrs. PAM Sucharitha	Member, Assoc. Professor, Dept. of Pharmacognosy	<i>P. Sucharitha</i>
07	Dr. S. Padmakar	Member, Asst. Professor, Dept. of Pharmacy Practice	<i>S. Padmakar</i>
08	Mr. C S Subramanyam	Librarian	<i>C. S. Subramanyam</i>
09	Mr. C. Pulla Reddy	Administrative Officer	<i>C. Pulla Reddy</i>
10	Mr. C. Venkatesh	Senior Administrator, Exam Cell	<i>C. Venkatesh</i>
11	Ms. U. Suchitra	Student Member	<i>U. Suchitra</i>
12	Mr. P. Anil Kumar Reddy	Student Member	<i>P. Anil Kumar Reddy</i>
13	Mrs. C. Sumanjali	Alumni Member	<i>C. Sumanjali</i>
14	Dr. K. Ashok Kumar Reddy	Alumni Member	<i>Ashok Kumar Reddy</i>
15	Mr. Arla Chinna Subbarayudu	Parent Member	<i>A. Chinna Subbarayudu</i>
16	Dr. R. Manohar	Coordinator - IQAC & Professor, Dept. of Pharmacology	<i>R. Manohar</i>

R. Manohar
7/2/2022
IQAC COORDINATOR
IQAC

PRRM College of Pharmacy
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S. Nelson Kumar
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About IQAC:

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. Also, the IQAC will play a meaningful and significant contribution during pre and post accreditation process of the institution for its academic excellence.

Vision:

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

Objectives:

The primary Aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies:

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of assessment and evaluation process;



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- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Benefits of IQAC:

IQAC will facilitate / contribute to

- a) Ensure clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;
- d) Act as a dynamic system for quality changes in HEIs;



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e) Build an organised methodology of documentation and internal communication.

Role of IQAC Coordinator:

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior/competent person with experience and exposure in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.

R. Mahabali

IQAC COORDINATOR

IQAC

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S. Subramanian

PRINCIPAL

PRINCIPAL

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